

**Nevada Faculty Alliance
Great Basin College Chapter
Bylaws**

29 August 2020

Article I: Name and Authority

The name of this organization, **Great Basin College Chapter of the Nevada Faculty Alliance** (NFA), is in accordance with the Bylaws of the Nevada Faculty Alliance and represents members of NFA at Great Basin College (GBC).

The GBC Chapter of the NFA is organized under the authority of the state Bylaws of the Nevada Faculty Alliance. These chapter bylaws and GBC Chapter policies shall be consistent with the state bylaws of the NFA.

Article II: Purpose

Section A: To work for the welfare and advancement of GBC faculty and post-secondary public education within the State of Nevada.

Section B: To maintain proper professional and educational standards to create clearly defined and equitable procedures within the institution's governance structure for prompt consideration of problems and grievances of members.

Section C: To work to improve the working conditions for GBC faculty, including the campus climate, compensation and benefits, employment policies, and safety.

Article III: Membership

Section A: Eligibility

Any person who is employed as academic faculty or professional staff with at least a .5 contract shall be eligible for membership in NFA. This will include, but not necessarily be limited to, teaching faculty, division chairpersons, professional library faculty, counselors and others with instruction-related duties. Good standing membership shall commence with enrollment and payment of dues and end when dues payments cease. Any professional staff member who may be admitted to the NFA shall also be a member of the GBC Chapter and a member of the American Association of University Professors.

Section B: One Person, One Vote

The GBC Chapter of the NFA shall apply the one person, one vote principle for the election of officers and representation on the NFA State Boards and Committees.

Section C: General Chapter Meetings

The Executive Committee shall convene at least one general membership meetings each semester. This requirement may be met by telephone or internet conference calls. A quorum shall be a numerical majority of all members of the GBC Chapter of NFA.

Article IV: Executive Committee

Section A: Membership

The Executive Committee shall be composed of the President, Secretary, and Treasurer. The Executive Committee shall be the governing body of the Chapter for conducting chapter business between meetings of the members. Officers shall be elected biennially by open nomination and secret ballot by all Chapter members.

Section B: Term of Office

The term of office for elected members shall begin on July 1 and shall be for twenty-four months, with elections held every spring semester of even numbered years.

Section C: Vacancies

Vacancies on the Executive Committee shall be filled initially by appointment by that body. Appointees shall fill any unexpired term.

Section D: President

The President shall preside over meetings, publish meeting agendas, receive and distribute meeting minutes, serve as the Chapter's State Board Representative, make recommendations for appointments to any standing and ad hoc committees, and provide leadership in the formulation of Chapter committees and activities.

Section E: Secretary

The Secretary shall keep an accurate record of all regular meetings with official prepared and forwarded to the President within two weeks after each meeting. In the absence of the President,

the Secretary shall preside at meetings of the chapter. In the case of a vacancy in the position of President, the Secretary assumes the role of President.

Section F: Treasurer

The Treasurer shall be responsible for maintaining all Chapter financial accounts with accurate, up-to-date records. The Treasurer shall present a financial report at each regular meeting and prepare a budget once a year for consideration by the membership.

Article V: Finances

Section A: Dues

Dues of the State NFA shall be set by the State NFA Board. The GBC Chapter may establish additional dues or assessments, with the approval of the State NFA Board and the approval of a majority of all members of the Chapter.

Section B: State NFA Allocation

Financial allocations from the State NFA will be expended in furtherance of the goals and purposes of the GBC Chapter of the NFA subject to the rules and regulations set by the State NFA Board. The Treasurer shall be responsible for reimbursement requests and reporting to the State NFA.

Section C: Fiscal Year

The fiscal year of the GBC Chapter of the NFA shall be 1 September through 31 August.

Article V: Procedures

Robert's Rules of Order as revised shall be the authority on matters of procedure not otherwise addressed in these By-Laws.

Article VI: Amending These Bylaws

Amendments to the GBC Chapter Bylaws may be proposed by a majority of the members of the Chapter, a majority of the members of the Executive Committee, and/or a majority of the members of the GBC NFA Bylaws Committee. The proposed Amendment(s) must be presented for a vote of the total Chapter membership and passed by a majority of the Chapter members.